

Holme Parish Council

Clerk: Scott Thornley

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20th March 2019

Councillors are summoned and members of the public invited to attend the Ordinary Meeting of Holme Parish Council to be held in Holme Parish Hall on Monday 25 March 2019 to commence at 7.30pm.

Yours sincerely,



Scott Thornley, Parish Clerk

1. **Apologies for absence:** To receive and record with reason, any apologies for absence.
2. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
3. **Minutes of Parish Council meeting held on 25 February 2019:** To authorise the Chair to sign, as a correct record, the minutes of the meeting held on 25 February 2019 (*previously circulated*).
4. **Chairman's Remarks:** To receive any announcements or information from the Chair.
5. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
6. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
7. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
8. **Finance:**

a. **Account balances:**

Current Account £16855.01

Deposit Account £6204.85

b. **Other financial matters:**

The monthly bank reconciliation and statement to be checked and signed by Vice Chairman.

c. **Payments for authorisation:**

Scott Thornley (Clerk's Salary March 2019)	£396.00
HMRC (PAYE Q4 2018/19)	£297.00
Viking Direct (Files and Stationery)	£35.17
Holme Parish Hall (Room Hire February)	£18.50

9. **Planning:**

a. **Applications:**

SL/2019/0163 at Silver Croft, Milnthorpe Road, Holme - Detached dwelling

SL/2019/0073 at Elmsfield House, Holme - Single storey extension to provide 5 additional bedrooms, new lift shaft to first floor & retention of timber outbuilding for ancillary use

b. **Decisions:**

10. **Other Matters:**

Police Report: To receive the police report for the month.

Footpath Works: To review the work undertaken by Cumbria County Council on North Road and to receive information regarding work on Trinity Drive.

Noticeboard at Holme Mills: To receive information on prices for a new noticeboard at Holme Mills and agree purchase of appropriate.

Internal Auditor: To agree the appointment of Jean Airey as Internal Auditor for 2018/19.

Canal Towpath: To receive an update on the disabled access to the towpath.

Square Project: To receive an update on the work to improve the square.

Annual Assembly: To receive suggestions for a speaker for the Annual Assembly.

11. **Date of Next Meeting:** To agree the next meeting date as the Annual Parish Assembly to be held on Monday 29 April 2019, to commence at 7.30pm in Holme Parish Hall.