

# Holme Parish Council

Clerk: Scott Thornley  
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25 July 2019

Councillors are summoned and members of the public invited to attend the Annual Meeting of Holme Parish Council to be held in Holme Parish Hall on Monday 29<sup>th</sup> July 2019 to commence at 7.30pm.

Yours sincerely,



Scott Thornley, Parish Clerk

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1. **Apologies for absence:** To receive and record with reason, any apologies for absence.
2. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
3. **Minutes of Parish Council meeting held on 24<sup>th</sup> June 2019:** To authorise the Chair to sign, as a correct record, the minutes of the meeting held on 24<sup>th</sup> June 2019 (*previously circulated*).
4. **Chairman's Remarks:** To receive any announcements or information from the Chair.
5. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
6. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
7. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
8. **Finance:**
  - a. **Account balances:**

Current Account £11422.19  
Deposit Account £14208.16
  - b. **Other financial matters:**

The monthly bank reconciliation and statement to be checked and signed by Vice Chairman.  
Q1 Budget Monitoring - To receive the budget monitoring report for Q1 2019/20  
Internal Audit 2019 – To receive the report from the internal auditor and approve.
  - c. **Payments since last meeting:**

HMRC PAYE (Income Tax Q1 2019/20) - £72.00
  - d. **Payments for authorisation:**

Scott Thornley (Clerks Salary July 2019)	£471.00
DH Forestry (Lengthsman Services July 2019)	£500.00
Home Parish Hall (Hall Hire June Meeting)	£18.50
Medwin Sherriff (No Dogs Signs)	£28.98
9. **Planning:**
  - a. **Applications:**

SL/2019/0476 Whinfall, Station Road, Holme – Full planning application for erection of Detached Garage
  - b. **Decisions:**

None
10. **Other Matters:**

**Police Report:** To receive the police report for the month.  
**Forest of Bowland Cycle Sportive:** To receive details of a planned cycle event.  
**Voluntary Car Scheme:** To receive an update on the position of the scheme.  
**Square Project:** To receive an update on progress.  
**Councillor's Portfolios:** To review the current responsibilities  
**LAP:** To receive communication regarding the future of the LAP
11. **Date of Next Meeting:** To agree the next meeting date as Monday 09 September 2019, to commence at 7.30pm in Holme Parish Hall.