

Holme Parish Council

Clerk: Scott Thornley
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20 November 2019

Councillors are summoned and members of the public invited to attend the Annual Meeting of Holme Parish Council to be held in Holme Parish Hall on Monday 25 November 2019 to commence at 7.30pm.

Yours sincerely,

Scott Thornley, Parish Clerk

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1. **Apologies for absence:** To receive and record with reason, any apologies for absence.
 2. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
 3. **Minutes of Parish Council meeting held on 28 October 2019:** To authorise the Chair to sign, as a correct record, the minutes of the meeting held on 28 October 2019 (*previously circulated*).
 4. **Chairman's Remarks:** To receive any announcements or information from the Chair.
 5. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
 6. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
 7. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
 8. **Finance:**
 - a. **Account balances:**

Current Account £19432.62
Deposit Account £14215.24
 - b. **Budget 2020-2021:**

To discuss and set budget and precept for the FY 2020-21
 - c. **Other financial matters:**

The monthly bank reconciliation and statement to be checked and signed by Vice Chairman.
 - d. **Payments for authorisation:**

Scott Thornley (Clerk Salary November 2019)	£539.90
DH Forestry (Lengthsman Payment November 2019)	£500.00
Scott Thornley (Clerk's Expenses November 2019)	£5.00
 9. **Planning:**
 - a. **Applications:**

SL/2019/0856 at Elmsfield Park Estate Office, Elmsfield Park, Holme, CARNFORTH - Erection of two buildings or Use Class B2 (General Industrial) and Use Class B8 (Storage or distribution) with associated service yards and car parking provision.
 - b. **Decisions:**

SL/2019/0680 at 13 Oxlands Station Road Holme CARNFORTH LA6 IRG - Two storey side and rear extension (Granted with Conditions)
 10. **Other Matters:**

Police Report: To receive the police report for the month
VE Day: To receive ideas and suggestions for the celebrations in May 2020
Square Project: To receive latest information
Circus 2020: To receive information regarding a possible circus visit in 2020
Flower Boxes: To receive information about an incident and consider ordering more boxes
 11. **Date of Next Meeting:** To agree the next meeting date as Monday 25 November 2019, to commence at 7.30pm in Holme Parish Hall.