

Holme Parish Council

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21 April 2020

Councillors are summoned and members of the public invited to attend the Ordinary Meeting of Holme Parish Council to be held via teleconference on Monday 27 April 2020 to commence at 7.30pm.

To access this meeting you will need to dial 0330 808 1871 (local call rates apply) and enter the PIN number 5818 00 5866 followed by the # key.

Yours sincerely,

Scott Thornley, Parish Clerk

1. **Apologies for absence:** To receive and record with reason, any apologies for absence.
2. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
3. **Minutes of Parish Council meeting held on 30 March 2020:** To agree, as a correct record, the minutes of the meeting held on 30 March 2020 (*previously circulated*). The minutes will be signed on a suitable date in the future.
4. **Chairman's Remarks:** To receive any announcements or information from the Chair.
5. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
6. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
7. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
8. **Internal Auditor:** To agree the appointment of an Internal Auditor for FY 2019/2020.
9. **Annual Governance Statement 2019/2020:** To receive and approve the Annual Governance Statement 2019/2020.
10. **Finance:**
 - a. **Account balances:**

Current Account £3,213.91
Deposit Account £24,228.28
 - b. **Payments made since last meeting:**

HMRC (PAYE Q4 2019/20) - £132.83

c. Payments for authorisation:

DH Forestry (Lengthsman Costs April 2020)	£525.00
Scott Thornley (Clerks Salary and Expenses April 2020)	£582.73
Cumbria County Council (Playground Rent 2020/2021)	£12.00

d. End of Year Accounts 2019/2020: To receive and approve the end of year accounting statement.

11. Planning:

a. Applications:

None

b. Decisions:

None

12. Other Matters:

Virus: To review actions taken regarding Coronavirus.

13. Date of Next Meeting: To agree the next meeting date as Tuesday 26 May 2020, to commence at 7.30pm likely via teleconference.