

# Holme Parish Council

Clerk: Scott Thornley  
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21 October 2020

Councillors are summoned and members of the public invited to attend the Ordinary Meeting of Holme Parish Council to be held via Zoom Video Conference on Monday 26 October 2020 to commence at 7.30pm.

To join the meeting please use this link <https://us02web.zoom.us/j/82681332743>

Yours sincerely,

Scott Thornley, Parish Clerk

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1. **Apologies for absence:** To receive and record with reason, any apologies for absence.
2. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
3. **Minutes of Parish Council meeting held on 28 September 2020:** To agree, as a correct record, the minutes of the meeting held on 28 September 2020 (*previously circulated*). The minutes will be signed on a suitable date in the future.
4. **Chairman's Remarks:** To receive any announcements or information from the Chair.
5. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
6. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
7. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
8. **Finance:**
  - a. **Account balances:**

Current Account £7,822.85  
Deposit Account £34,238.14
  - b. **Payments made since last meeting:**

HMRC (PAYE Q2 2020-2021)	£214.23
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  - c. **Payments for authorisation:**

Scott Thornley (Clerks Salary and Expenses October 2020)	£589.64
DH Forestry (Lengthsman Costs October 2020)	£525.00
  - d. **Budget 2021-2022:**

To commence work on the budget for FY 2021-2022

9. **Planning:**

a. **Applications:**

**SL/2020/0658 at 4 Trinity Drive, Holme, LA6 1QL** - Replacement roof structure and remodelling of bungalow

**SL/2020/0682 at 13 Oxlands, Station Road, Holme, LA6 1RG** - Application for a non-material amendment following a grant of planning permission SL/2019/0680 (Two storey side and rear extension)

b. **Decisions:**

**None**

10. **Other Matters:**

East of Milnthorpe Road – To receive an update

Square Project – To receive plans and ideas for improvements

Holme Flood Alleviation Project – To receive an update

Clerk Performance/Pay Review – To review the clerk's performance and pay

11. **Date of Next Meeting:** To agree the next meeting date as Monday 30 November 2020, to commence at 7.30pm likely via video conference.