

Holme Parish Council

Clerk: Scott Thornley
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17 May 2023

Councillors are summoned and members of the public invited to attend the Annual Meeting of Holme Parish Council to be held at Holme Parish Hall on Monday 22 May 2023 to commence at 7.30pm.

Scott Thornley, Parish Clerk

1. **Election of Chair:** To receive nominations and elect a chair for 2023-2024
2. **Declaration of Acceptance:** To receive the Chairs Declaration of Acceptance
3. **Election of Vice-Chair:** To receive nominations and elect a Vice-Chair for 2023-2024
4. **Apologies for absence:** To receive and record with reason, any apologies for absence.
5. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
6. **Minutes of Parish Council meeting held on Monday 24 April 2023:** To agree, as a correct record, the minutes of the meeting held on Monday 24 April 2023 (*previously circulated*).
7. **Chairman's Remarks:** To receive any announcements or information from the Chair.
8. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
9. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
10. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge, or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
11. **Finance:**
 - b. **Account balances:**

Current Account £14,276.04
Deposit Account £35,148.11
 - b. **Payments for authorisation:**

DH Forestry (Lengthsman Costs May 2023)	£552.00
Scott Thornley (Salary and Expenses May 2023)	£
Holme Parish Hall (March Meeting)	£18.50
 - c. **Annual Governance Statement:** To receive and approve the Annual Governance Statement
 - d. **Annual Accounting Statement:** To receive and approve the Annual Accounting Statement
 - e. **Internal Audit Report:** To receive and approve the Internal Audit Report

12. Planning:

b. Applications:

SL/2023/0386 at Milie Field, North Road, Holme - Demolition of detached garage & erection of a single storey rear extension

c. Decisions:

None

13. Other Matters:

Police Report – To receive the latest report

Policy Review – To review and adopt the council policies

Duke Street – To discuss the issues of parking and traffic

Village Shop – To receive an update

Square Project – To receive an update

Highways – To receive updates on current outstanding issues

14. Date of Next Meeting: To agree the next meeting date as Monday 26 June 2023, to commence at 7.30pm at Holme Parish Hall.